

Plumcroft Primary School

Plum Lane, Plumstead, London SE18 3HW
Tel: 020 8854 1308 Fax: 020 8317 0026



Headteacher: Mr Richard Slade

Deputy Headteacher: Mrs Annette Graney

5th December 2018

Dear Parents/carers,

We wrote to you previously about our safeguarding and security arrangements but thought we should send this letter as a reminder: -

- No parents will be permitted into the Genesta building AT ALL either at the beginning or end of the day other than through the school office.
- If you wish to go to the office, you must use the Genesta main entrance gate and be buzzed in by the office so that they know exactly who is in the building.
- Once you have been to the office you are not permitted to walk through the school to access other areas or playgrounds, you will need to go out of the main gate and walk round to the playground.
- If you need to speak to an adult, you will need to write a note and hand it in at the office, or send it in with your child. You will then be contacted at a convenient time if necessary.
- Please do not be confrontational with the adults at the school entrances, they are keeping your children safe by denying you access to the building through the playground doors.
- We feel it is necessary to enforce these restrictions as it is important that we always keep the children's safety as our top priority and are following recommended guidelines.

Thank you for your cooperation in this matter.

Kind regards

Annette Graney