



Plumcroft Primary School

Plum Lane Campus

Plum Lane, Plumstead, London, SE18 3HW
Tel: 020 8854 1308

Vincent Road Campus

Vincent Road, Woolwich, London, SE18 6RG
Tel: 0208 317 2518

Headteacher: Mr Richard Slade

Deputy Headteacher: Mrs Annette Graney

Final Information about full reopening of school on Monday 7th September 2020

1st September 2020

Dear parents, carers, staff & governors

With just under a week to go before all children return to both campuses, I wanted to reassure everyone that we are fully ready for you. The school has been adapted to ensure we comply with all the latest guidance relevant to the primary phase.

Here are a few key answers to questions that I think will be helpful to share so that the new term starts smoothly and safely:

1. All children will be in their class and year group Learning Pods during the school day.
2. All children are expected to wear school uniform. You can find the [uniform list](#) on the school website.
3. In line with the latest guidance, we do not expect or require any child to wear a face covering. However; if there is a specific reason why you would like your child to wear a face covering in school then that is fine. Please email me at rslade@plumcroft.greenwich.sch.uk to let me know the reason. I can then confirm and share the information with the class teacher.
4. If you still need any items of school uniform then you must email uniform@plumcroft.greenwich.sch.uk with what you need. We will then reply to confirm when your order is ready for payment and collection. Please do not queue for the main office at either campus. Until further notice, access to all school buildings must be by appointment only and you must wear a face covering.
5. Breakfast Club & After School Care at both campuses will be operating as normal.
6. At the Plum Lane Campus, due to the high number of pupils, packed lunches will be eaten in class each day from the first day back. You can either send your child in with a packed lunch or from Year 3 to Year 6, you can pay for a school packed lunch and we will provide one – please use [Magic-booking](#) as normal to book and pay for lunches. If you are entitled to a Free School Meal then we will provide a packed lunch at no cost to you.

7. At the Vincent Road Campus, due to lower numbers of pupils, we are able to provide freshly cooked hot meals each day. As all the children are in Reception to Year 2, school lunches are provided free as part of the Universal Infant Free School Meals system.
8. **Make sure you know the staggered start and finish time for your child – You can find the times for the [Plum Lane Campus](#) and [Vincent Road Campus](#) on the school website. For more detailed planning and Risk Assessments you can go to our [‘Full reopening plans’](#)**
9. **You must arrive and leave the school site within the allocated 15 minute staggered times.**
10. **We are a large school with 500+ households at the Plum Lane Campus and 160+ households at the Vincent Road Campus – We also have 120+ staff across both campuses - we all need to limit and manage the number of adult interactions to keep us all safe.**
11. **If you wish, you are welcome to wear face coverings when you drop-off and collect your child as it is not possible for us to guarantee social distancing happens on the pavements around the school or in the playgrounds. We need to rely on each person being responsible for their own social distancing and being thoughtful about the needs of others.**
12. Please drop your child off each morning in the allocated playground and then leave straight away.
13. You must not enter any of the school buildings unless you have booked an appointment by calling one of the school numbers at the top of this letter or by emailing us at office@plumcroft.greenwich.sch.uk . You will be required to wear a face covering at any appointment in school.
14. At the end of the school day, you are welcome to wait in the allocated playground and your child will be there waiting with their class teacher. **You must not enter any of the school buildings.** Your child will then be released into your care and we’d ask that you leave the school premises straight away.
15. If you are wearing a face covering then you may be asked to provide some form of Identification before your child is released into your care. This is for safeguarding and to ensure we only ever release a child to the correct adult.
16. At the Plum Lane Campus, the staircase between the top Nithdale playground and the middle playground will be locked and cannot be used for parent/carers/children to access a different part of the school at the start or end of the school day – you must exit the school premises and use the pavements to access another playground.

I hope the above list of answers will reassure everyone that Plumcroft is ready for a full return of all pupils. We must all continue to follow the latest guidance and so things may change over the coming weeks and months. We will complete a formal review of all measures towards the end of this half-term.

As always, please feel free to email me at rslade@plumcroft.greenwich.sch.uk if you have any specific questions about our full return or anything else.

Regards



Richard Slade
Headteacher